

ANNUAL REPORT BY INSTITUTIONAL BIOSAFETY COMMITTEE

(Please submit to GMAC Secretariat by 1st January)

Name of Institution : _____

Address of Institution : _____

Tel : _____ Fax : _____

Submitted by : _____ Date: _____

Name and Signature

A. Composition of IBC

IBC APPOINTMENT	NAME	DESIGNATION
Chairman		
Biological Safety Officer		
Committee Members		

B. List of Current Proposals for Genetic Manipulation Work (attach separate sheet if necessary)

i) Category A

ii) Category B

iii) Category C

C. Report on Significant Accident or Incident attributed to Genetic Manipulation Work
(attach separate sheet if necessary)

D. List of Additional Comments for GMAC

List of Approved Facilities for Genetic Manipulation Work

(Please complete one copy for each facility with a containment level equivalent to BSL3, and for each large scale facility.)

Name of Facility : _____

Location : _____

Manager : _____

Special features of facility :

Date of Last Inspection: _____ Date of Previous Inspection: _____

Period of room use and projects for which it has been used :

Dates of Staff Training: _____ (Cleaning Staff)

_____ (Emergency Staff)

_____ (Engineering Staff)

List of Current Manuals and Inspection Date :

Inspection Dates for :

_____ (Air handling system)

_____ (Alarms)

_____ (Biosafety Cabinet)

_____ (Building Finishes)

_____ (Centrifuges)

_____ (Cleanliness)

_____ (Decontamination Equipment)

_____ (Effluent Disposal)

_____ (HEPA filters)

_____ (Refrigeration)

_____ (Sterilisers)

Please keep all necessary documentation as proof for the above, to be provided when requested by GMAC or during on-site inspections.